

## APPRENTICE CODE OF CONDUCT

1. I expect, as a right in a civilised community, to work and learn, without negative interference or harassment, and will ensure that my behaviour will respect the same right for others.
2. I expect, as a right in a caring community to work and learn in a safe and healthy environment and will ensure that my personal conduct & work habits address my own health and safety and that of others.
3. I will complete all requirements of my education and training as outlined in my selected course and as directed by staff conducting my education and training. I will ensure that I work to my potential.
4. I expect, as a student of the college to be treated and spoken to in a courteous and respectful manner and ensure that I speak and act in a courteous and respectful manner whilst a member of the College.
5. I will maintain clean and tidy habits whilst a member of the College
6. I will respect possessions, property and equipment which do not belong to me and will not use or take these without the permission from the person who has authority to give it.
7. I will obey Australian society laws and respect societal values whilst a member of the College and beyond.

<b>Policy Number :</b>	ATCWA04
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<b>Policy Custodian:</b>	Chief Executive Officer
<b>Approved By :</b>	Chief Executive Officer
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<b>Related Policies / Procedures/ Documents :</b>	Anti Bullying Policy Behaviour Management Policy Anti Smoking Policy Complaints Handling Policy Access and Equity